

S E C R E T

4 October 1984

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities
for Period Ending 4 October 1984 []

1. Progress Report on Tasks Assigned by the DCI/DDCI :

No tasks assigned during this reporting period. []

2. Events of Major Interest That Have Occurred During the
Preceding Week:

[]

b. Meeting with DOD Legislative Affairs: On
26 September 1984, Chief, Intedepartmental Support Branch,
Supply Division, Office of Logistics (OL), accompanied
[] Office of Legislative Liaison (OLL), to the
Pentagon to participate in a meeting with DOD Legislative
Affairs and other concerned DOD parties []

[] Copies
of letters prepared by OLL addressed to Senators Goldwater
and Sasser containing pertinent background information on
[]

[] DOD appeared satisfied that the Agency's
chronology of events surrounding this transfer were
accurate and consistent []

[]

[]

S E C R E T

S E C R E T

SUBJECT: Report of Significant Logistics Activities for
Period Ending 4 October 1984 []

c. Acquisition of Excess Hospital Beds: One hundred hospital beds are being obtained at no cost from the Veterans Administration (VA) hospital in Martinsburg, West Virginia, []. These beds were among selected medical items declared excess by the VA due to the closing of the hospital and reported to the General Services Administration (GSA). GSA offered the Agency first choice of this excess property. Representatives from the Office of Medical Services surveyed the property and identified 100 hospital beds which could be of use to the project. []

d. FY-84 Accounting for Stock Allocations 00, 02, 03, 13, 31, 33, and 91: Stock issues for FY-84 exceeded stock replenishments by .0023 percent. Total issued were \$7,158 million vs. replenishments totaling \$7,142 million, for a net positive difference of \$16,000. These figures are drawn from the Supply Division ICS records. []

e. Contract Information Branch (CONIF): FY-84 contract actions in the amount of [] were input into the CONIF system during the last week of the fiscal year. The CONIF staff was required to work 476 hours of overtime during that period to obligate FY-84 funds. It should be noted that CONIF experienced many system problems, terminal failures, and record deadlocks. Office of Data Processing personnel on rotational assignment to OL spent many hours with CONIF assuring computer availability and technical guidance. A more detailed report on the end of the fiscal year impact on OL will be forwarded in the near future. []

f. Copier Management Support: FY-84 was the third year the Printing and Photography Division/OL managed a centralized copier management program (CMP) with funding authority for the Agency. The CMP responded to 173 requests for copier support in FY-84. Total expenditures were about []. As a result of CMP efforts, [] discounts were accrued for the Agency. []

S E C R E T

SUBJECT: Report of Significant Logistics Activities for
Period Ending 4 October 1984 [redacted]

25X1

h. New Building Project:

(1) The contractor for Bid Package Number 1 has completed testing of explosives for rock excavation. Periodic blasting will occur during the next 2 months for excavation of the new southside chilled-water lines and the new sewer line behind the cafeteria.

(2) Heavy rain last weekend delayed paving of the access road to the new temporary parking lot. Completion is now scheduled for 8 October 1984.

(3) The contractor for Bid Package Number 3 has removed one existing chiller from the powerhouse and is preparing to start removal of asbestos installation.

(4) Information packets were delivered to the CIA Traffic Advisory Committee members during the past week. The covering letter asks community representatives to advise the Agency when they are ready to meet in an attempt to select a Route 123 design for implementation. [redacted]

25X1

i. Security Measures for Parking: As of 1 October 1984, commercial security guards were in place at the parking booths located in the garages of the Ames, Kev. and Chamber of Commerce buildings. [redacted]

25X1

25X1

j. Allied Eastern States Maintenance Corporation (Allied): Effective 1 October 1984, a total of 60 Allied personnel in the Headquarters Building have been given interim clearances. [redacted]

25X1

k. Changeover to the Heating System: The changeover from air conditioning to heating in the Headquarters Building occurs around 15 October each year. However, due to the unusually cold weather, the changeover, which takes approximately 1 week to accomplish, started on 27 September 1984 and will be completed by 4 October 1984. The building is already considerably warmer than it was during the early part of the week. [redacted]

25X1

S E C R E T

S E C R E T

SUBJECT: Report of Significant Logistics Activities for
Period Ending 4 October 1984 [redacted]

25X1

1. Opening of West A Parking Lot: Circa 5 October 1984, the new West A lot will be finished, and parking for 1,300 cars will become available. However, several days later, the contractor will erect a new barricade which will reduce parking in West Lot by a corresponding number of spaces. An employee bulletin on this subject will be distributed on a priority basis. [redacted]

25X1

m. Training Programs: During the past week, two more OL officers entered the Career Training Program, making a total of four OL officers in the program in FY-84. In addition, two Logistics officers were selected to participate in the 2-year Logistics Management Development Program. [redacted]


25X1

3. Significant Events Anticipated During the Coming Week:

a. The annual OL Planning Conference will be held at Airlie House on 10 and 11 October 1984. [redacted]

25X1

25X1

 Daniel C. King

S E C R E T